

**Taunus International Montessori School**

Telephone: 0049-(0) 6171-91330 Fax: 0049-(0) 6171-913317

email: info@tims-frankfurt.com website: www.tims-frankfurt.com

**Application Form and Contract for the School Year /Toddler Group**

2011 – 2012    2012 – 2013    2013 - 2014

(Please circle the appropriate year or years)

Child's Name: \_\_\_\_\_ boy/girl  
(Last) (First) (Middle)

Born on: Day \_\_\_\_\_ Month \_\_\_\_\_ 20 \_\_\_\_\_ Nationality \_\_\_\_\_

Home Address: \_\_\_\_\_  
(Street and Number) (Postal Code) (City)

Home Phone: \_\_\_\_\_ e-mail: \_\_\_\_\_

Father's Name: \_\_\_\_\_ Daytime Telephone: \_\_\_\_\_

Mother's Name: \_\_\_\_\_ Daytime Telephone: \_\_\_\_\_

Name of Company/ies: \_\_\_\_\_

Business Address/es: \_\_\_\_\_

Languages Spoken at Home: \_\_\_\_\_ Prior Schools Attended: \_\_\_\_\_

Known Learning or Medical Problems: \_\_\_\_\_

Names and Ages of Siblings: \_\_\_\_\_

Billing Address if different from home address: \_\_\_\_\_

**How did you hear about our school:** \_\_\_\_\_

- My child/ren has/have permission to leave the school premises with staff members for small outings and walks throughout the school year.
- Guidelines and criteria for acceptance are: date of application coupled with the maintenance of a homogeneous group, i.e. sibling status, age, sex, ratio of English to non-English speakers.
- The director reserves the right of all entrance decisions. All students are admitted on a six-week trial basis.
- We accept and will honor and comply with the current financial terms of the school and the conditions in this contract.
- I am responsible for the safety of my child on school premises while I am in the process of bringing or picking him/her up.

Taunus International Montessori School ~ Zimmersmühlenweg 77 ~ 61440 Oberursel ~ Germany

Taunus Sparkasse Oberursel ~ Account Nr. 7 10 45 10 ~ BLZ 512 500 00

IBAN: DE 3851 25000000 7104510

BIC: HELADEF1TSK

accepted \_\_\_\_\_ date of entry \_\_\_\_\_ reg.fee pd. \_\_\_\_\_ ef pd. \_\_\_\_\_

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**Application Form and Fee Contract 2011 – 2012/Toddler Group**

- I. Registration Fee** € 25  
to accompany application form
- II. Annual Enrolment Fee** € 500  
This annual fee is non-refundable and it may only be reimbursed when the student is not accepted during his/her 6 weeks probation period. (This fee is not part of the tuition.)
- III. School Fees for 2011 – 2012 (Membership fee plus Tuition)**
  - Membership Fee**
    - Term I due: 01.08.2011 € 900 nine hundred
    - Term II due: 01.02.2012 € 900 nine hundred
  - Membership fees are tax-deductible.
  - Tuition for the 2010-2011 school year**
    - Term I 01.08.2011 € 3.170 three thousand one hundred
    - Term II 01.02.2012 € 3.170 three thousand one hundred
  - Total school fees – membership fee plus tuition**
    - due for Term I € 4.070
    - due for Term II € 4.070
  - Total fees per year: € 8.140 plus the annual enrolment fee**

**IV. Field Trips**  
There may be a small charge for field trips.

**V. Payment**  
Applications can only be accepted accompanied by the registration fee of € 25. This will include your child being put on our waiting list. (Only for new children, not needed for re-enrolment.)

To confirm enrolment after we have informed you of a position available for your child, the yearly enrolment fee of € 500 is due, upon which, your child is officially registered at the school. At that point in time this contract becomes binding. The fee schedule above applies to the 2011 – 2012 school year only.

All parents of children attending the school are members of the School Association until the child leaves the school. Tuition and Membership fees for a term are due upon enrolment or due date specified.

Pro-ration: The Annual Tuition Fee only is pro-rated for students who leave early or enrol late per the schedule below. Membership fees and enrolment fees are not pro-rated and are non-reimbursable once the 6 week probation period has passed.

	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Refundable for students who leave early	75%	65%	55%	45%	35%	25%	15%	5%	0%	0%
Payable for students who enrol late	100%	95%	85%	75%	65%	55%	45%	35%	25%	15%

Families or companies wishing to pay tuition in monthly instalments will be charged a 2% surcharge per month. In case a child leaves during term, payment will be immediately due in full for the outstanding term tuition plus monthly surcharges.

Unpaid accounts will be subject to a 5% surcharge 30 days after they are due. The school reserves the right to take legal action if necessary.

Payment may be made in Euro to the school's account shown below.

**I /we have read and accept the conditions of the Taunus International Montessori School.**  
(please print your name/s and sign).

Date: \_\_\_\_\_ / \_\_\_\_\_  
\_\_\_\_\_  
(print names of both parents) (signatures of one or both parents)

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